

# **Pedestrian Safety Facilities on Construction Projects UDOT 08A-2**

Effective: July 15, 1976

Revised: August 3, 1998

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## **Purpose**

The legislature of the State of Utah has recognized the need for adequate sidewalk and pedestrian safety devices and declared that "pedestrian safety" consideration shall be included in all State highway engineering and planning on all projects where pedestrian traffic would be a significant factor. The following policy will apply to all projects for construction or major reconstruction of a State highway within an urban area or an area where the immediate environment of the project is of an urban nature and where pedestrian traffic will be a significant factor. The policy shall not apply where pedestrian traffic is not a significant factor, or is restricted or prohibited, nor on projects for minor improvements such as resurfacing, signalization, correction of safety hazards and rehabilitation or restoration of deficient elements of an existing roadway.

## **Policy**

Except for areas where abutting development or unusual topography would result in exorbitant right-of-way or construction costs, facilities providing a safe walkway for pedestrians parallel to the highway, and normal signs and markings shall be considered as part of the highway facility and be constructed.

This policy shall not be interpreted to relieve the Department of Transportation of the responsibility to replace existing curbs, gutters and sidewalks removed as a consequence of widening or altering highways in accordance with existing law and policy, nor to assume on the part of the Department of Transportation any responsibility for jurisdiction over or maintenance of those portions of the rights-of-way of State highways relegated to political subdivisions by State law.

Sidewalks shall not be required or constructed under this policy unless the local political subdivision(s) within which the project is situated agree to accept responsibilities for maintenance and jurisdictional control of the sidewalk either directly or by ordinance.

## **Procedures**

### **Implementing the Pedestrian Safety Facilities Program UDOT 08A-2.1**

**Responsibility:** Office of Program Development

#### **Actions**

1. Prepares funding guidelines by County and UDOT Regions, based on population, student enrollment and pedestrian accident experience.

**Responsibility:** Deputy Director

2. Furnishes information, directives, forms, etc. to Region Directors.

**Responsibility:** Region Director

3. Coordinates with city and/or county local authorities in advising them of funds available for pedestrian safety projects, and requests application for funding.
4. Receives project requests from local authorities and if needed, requests assistance from Safety Division in establishment of priorities within county areas.
5. Reviews local government requests for projects. Checks cost estimates, locations, etc. and determines priorities for funding within Regions. Submits to Program Development Group, Region recommendations for funding eligible projects on prescribed forms.

**Responsibility:** Program Development Group

6. Allocates the funds of the counties based upon population, student enrollment, and pedestrian accident experience. The county allocations are then combined into UDOT regions and are distributed to each of the four regions. The UDOT Region Directors coordinate with the cities and counties in advising them of fund availability and assisting them with application requests. The local government units are encouraged to participate in the project costs. The annual Legislative appropriations can specify the amount of local participation. The UDOT Region Directors review the plans, specifications, and cost estimates of proposed projects; prioritize the projects in their region based upon the governing criteria. The prioritized region lists are combined by the Program Development Group into the Department's proposed safe sidewalk program and this program is submitted to the Transportation Commission for review and approval. UDOT Region Directors monitor the contract performance by the local agencies including the project certifications and return of excess funds at project completion of where work is not performed in an expeditious manner.

**Responsibility:** Region Director

7. Prepares a cooperative agreement with the local agency for the construction of the project. Arranges for payment to local agency for projects to be performed by the local agency. Reviews and approves P.S.& E. package for projects performed by local agency.

**Responsibility:** Local Agency

8. Prepares project for bidding and construction.

**Responsibility:** Region Director

9. Coordinates construction of all projects on the state highway system. Administers projects under direction of UDOT and monitors and makes final inspection of projects performed under direction of Local Agency.
10. Obtains certification of local official relating to expenditures and standards and specifications. Arranges for return of funds from local agency if project underruns amount provided under the cooperative agreement or if local agency fails to prosecute construction in an expeditious manner.

**Responsibility:** Comptroller

11. Maintains financial record of projects.

**Responsibility:** Region Director

12. Notifies the Office of Comptroller and Program Development Group that project has been completed and requests that the project account be terminated. Transmits certification statement to the Comptroller.

**Responsibility:** Program Development Group

13. Terminates account number and adjusts unprogrammed balance if necessary.